

Borough of Pitcairn Council
Workshop/Business Combined Meeting Minutes
October 13, 2025
5:30 PM

Meeting called to order – President Thomas Dick, Jr.
Stand for Pledge of Allegiance

Roll Call:	Here	Absent
Thomas Dick, Jr.	<u> x </u>	<u> </u>
Lisa Petrosky	<u> x </u>	<u> </u>
Domenic Roberta	<u> </u>	<u> x </u>
James Rullo	<u> x </u>	<u> </u>
Deborah Marto	<u> x </u>	<u> </u>
Bill Kornrumpf	<u> x </u>	<u> </u>
George Toth	<u> x </u>	<u> </u>
Mayor Margaret Stevick	<u> x </u>	<u> </u>

Tom Dick announced that the preliminary budget was presented by the Manager to the Council and the Mayor.

George Toth motioned to approve the Minutes for the Council Meeting on September 8, 2025. Second by Jim Rullo. All ayes, motion carries.

Citizen Comment

Tom Musgrove, Comcast, was present and announced that Comcast has been working with the Borough of Pitcairn to attach fiber to our poles in order to offer cable and internet services to borough residents.

Comcast is hoping to offer service by the end of the year.

Tom Dick asked if there will be any promotional materials handed out. Mr. Musgrove stated that Comcast will probably do door hangers with a list of services. Lisa Petrosky asked if Comcast would use Pitcairn Cable wires. Mr. Musgrove stated that Comcast will run all new wires.

Mayor Margaret Stevick

The mayor provided her report. She stated the police department responded to 207 calls. She read her fines report out loud.

The mayor stated that Halloween will be from 6 PM to 8 PM on Oct 31.

Personnel / General –Domenic Roberta

- **Tom Dick motioned to pass Resolution 12-2025 entering into a pole attachment and Franchise agreement with Comcast, Inc for internet and TV services in Pitcairn. Comcast will pay \$10,000 per year for pole attachments and a franchise fee for being allowed into Pitcairn. Second by Jim Rullo. All ayes, motion carries.**
- A discussion of wrapping A/C Duct in the police station. The Manager presented the quotes received from two vendors. Controlled Climate can do it for \$6,500 and Trukola hvac offered a quote of \$3,700. The manager provided that our public works crew can do it for the cost of the insulation, which is about \$300. They just won't do it until winter time.

Streets – George Toth

- **George Toth motioned to pass Resolution 11-2025 –Awarding the Green Light Go Grant to Traffic Systems Inc, for upgrading the traffic signals in Pitcairn at a cost of \$85,778. Second by Jim Rullo. All ayes, motion carries.**
- **George Toth motioned to pass Resolution 13-2025 authorizing the renewal of a five-year agreement with the PA Dept of Transportation for winter maintenance on state roads within the Borough. Second by Lisa Petrosky. All ayes, morion carries**
- **George Toth motioned to pass Resolution No. 14-2025 requesting CDBG grant funds for reconstructing Improvement Alley. Second by Deb Marto. All ayes, motion carries.**
- **George Toth motioned to pass Resolution No. 15-2025 requesting CDBG grant funds for reconstructing Thomas Alley. Second by Jim Rullo. All ayes, motion carries.**

Parks and Recreation – Lisa Petrosky

- Lisa Petrosky announced the Harvest Festival plans. For Friday Oct 24, we are calling it freaky Friday. It will be held from 7 to 11 pm. We will have a bonfire and haunted hayrides. Oct 25 there will be a parade starting at the Pitcairn Assembly of God Church parking lot. The parade will come down Agatha Street and Center Avenue and end at the fire hall where there will be a “trunk or treat”.
- Lisa Petrosky motioned to donate the Park Building for one night for a spaghetti dinner for Kim Wilson, who is a former resident and current cancer patient. All ayes.

Finance and Economic Development – Bill Kornrumph

- Bill Kornrumph motioned to pay bills as presented. Second by Lisa Petrosky. All ayes, motion carries.

Health and Welfare – Deb Marto

- Mr. Turner has submitted his reports to Council. Nick issued 14 citations to property owners and had a \$1200 dollar win at the magistrate’s office.
- **Deb Marto motioned to pass Resolution 16-2025 Slums and Blight Resolution for properties to be demolished in the Borough of Pitcairn. Second by George Toth. All ayes, motion carries.**
- **Deb Marto motioned to pass Resolution 17-2025 Concurring Resolution formally requesting demolition funds from Allegheny County Economic Development. Second by George Toth. All ayes, motion carries.**
- Council held a discussion of Robinson Street Sewer. We had a camera demonstration performed and we used Robinson Street as the demo. The Engineer added that it is an aging system and it will need addressed but not immediately.

Electric – Tom Dick, Jr.

- Tom Dick motioned to hire Daniel Donahue as an Electrical Lineman Trainee at the contracted rate of \$32.27 per hour effective October 13, 2025. Start date is to be determined. Second by Deb Marto. All ayes, motion carries.

Public Safety – Jim Rullo

- Jim Rullo motioned to approve the purchase of a K-9 Bite Suit for officer Zotter in the amount of \$2,060.00. The suit will be the property of the Borough of Pitcairn. Second by Deb Marto. George Toth asked if this was just an arm sleeve. Chief answered no, it is a full suit. All ayes, motion carries.
- Jim Rullo motioned to approve Officer Zotter attending Decoy School for a price of \$450.00. Second by George Toth. All ayes, motion carries.

Solicitor's Report

Nothing for the public meeting.

Engineer's Report

The contractor started repairs on Wall and Taylor. They will be here Wednesday to finish. The paving program should start as early as this week.

Don Black asked what ideas Council had for the LSA grant application. Sewer projects were brought up. Tom Dick and Deb Marto asked if we could put a grant application in to replace the temporary bridges. Mr. Black stated that they will prepare the applications.

Borough Manager's Report

Real Estate Tax Collected in September \$17,921.48 YTD collection is \$470,050.57.

The year-to-date financial reports were submitted to Council.

Capital Improvement Account - \$334,904

Electric System Capital Improvement Account - \$156,025

Liquid Fuels - \$29,679

Local Grant Dirty Camp Fund - \$72,916

Sewer Capital Improvement Fund - \$912,593

Public Safety Fund – \$107,578

Bond Repayment Fund - \$342,210

Park and Recreation Account – \$13,454.85

Police Chief Report

The Chief was absent but Deb Marto wanted to thank the residents for attending the spaghetti dinner for K9 officer Maxx.

Jim Rullo stated that Denny Price said the warming trays in the Park Building do not work. The manager stated that he will ask Jim Comunale to look at it.

George Toth motioned to adjourn. Second by Deb Marto. All ayes, motion carries.

**Respectfully Submitted
Michael Bolen, Borough Manager**