

**Borough of Pitcairn Council
Combined Agenda and Business Meeting Minutes
December 8, 2025
6:00 pm**

**Meeting called to order – President Thomas Dick, Jr.
Stand for Pledge of Allegiance**

Roll Call:	Here	Absent
Thomas Dick, Jr.	<u> x </u>	<u> </u>
Lisa Petrosky	<u> x </u>	<u> </u>
Domenic Roberta	<u> </u>	<u> x </u>
James Rullo	<u> x </u>	<u> </u>
Deborah Marto	<u> x </u>	<u> </u>
Bill Kornrumpf	<u> x </u>	<u> </u>
George Toth	<u> x </u>	<u> </u>
Mayor Margaret Stevick	<u> x </u>	<u> </u>

Executive Session was held on December 1, 2025 at 4:00 PM to discuss legal and personal matters.

Jim Rullo motioned to approve Minutes for Council Combined Meetings, November 10 and 17, 2025.
Second by Deb Marto. All ayes, motion carries.

Citizen Comment

J. J. Harten from Steel City Football Club (SCFC) was present and discussed using the field for his soccer club. The SCFC would be willing to put turf down on the field and invest \$500,000 to \$1 million if the Borough would agree to a 20-year lease with preferred scheduling.

Mr. Harten stated that this would be a year-round use of the field. We could look at how the field could still be used for the Fireman's Fair. There are panels or plywood like tiles that can cover the turf in order to hold events on the field. Mr. Bolen asked if the SCFC has an engineer or architect and if they can discuss this with our engineer to ensure the Borough is protected. The solicitor stated they would review any documents or contract before the Borough would agree to terms.

Mayor Betsy Stevick

The mayor read the fines collected. She stated that the police worked 168 calls in November.
The mayor wished everyone a Merry Christmas and Happy New Year.

Personnel – Domenic Roberta

- Tom Dick announced the Borough Offices will be closed one half day on December 24 and a full day December 25th and 26th.
- Tom Dick motioned to approve the Norman Alan Support agreement for computer tech support for 2026. Second by Jim Rullo. All ayes, motion carries.
- Tom Dick motioned to enter in to a four-year employment contract with Police Chief Scott Farally. Second by George Toth. All ayes, motion carries.

Streets – George Toth

- George Toth motioned to approve change order # 1 to A. Folino for additional work performed at Brinton Avenue and Eleventh Streets. Second by Lisa Petrosky. All ayes, motion carries.
- George Toth motioned to approve the payment application for A. Folino Construction for the work done at Brinton and 11th. This is to be paid from grant funds. Second by Deb Marto. All ayes, motion carries.

Streets – George Toth (continued)

- George Toth motioned to approve Payment Application # 5 final payment to Curry & Kepple for work performed at the Taylor Avenue Culvert. This is to be paid from Capital Improvement Funds. Second by Lisa Petrosky. Deb Marto asked if the Engineers are happy with the work. Don Black stated that is good for now and add it can be added the paving program in the future. All ayes, motion carries.
- George Toth motioned to pay invoice # 7098 in the amount of \$11,380.95 to Curry & Kepple for the cost of materials to fix Wall Avenue. This is to be paid from Sewer Capital Funds. Second by Jim Rullo. All ayes, motion carries.
- George Toth motioned to approve Change Order Number 1 and payment to A. Liberoni in the amount of \$134,053.35 for the 2025 paving program. This is to be paid with Capital Funds. Second by Deb Marto. All ayes, motion carries.

Parks and Recreation-Lisa Petrosky

- **Lisa Petrosky motioned to pass Resolution 21-2025 increasing the Fess for non-resident Park Building Rental to \$400.00, raising the Alcohol Permit Fee to \$100 and including a set-up fee of \$100.00. Second by George Toth. All ayes.**

Finance and Economic Development – Bill Kornrump

- **Bill Kornrump motioned to adopt the proposed and advertised 2026 General Fund Budget in the amount of \$5,530,338. Second by Jim Rullo. All ayes, motion carries.**
- **Bill Kornrump motioned to adopt Ordinance 1060 fixing and levying the real estate tax rate for the year 2026 at 10.25 mills. Second by George Toth. All ayes, motion carries.**
- **Bill Kornrump motioned to adopt Ordinance 1059 amending Ordinance 917, fixing the salaries and rates of compensation for the appointive officers, and monthly and hourly employees for 2026. Second by Lisa Petrosky. All ayes, motion carries.**
- Bill Kornrump motioned to pay bills as presented. Second by Jim Rullo. All ayes, motion carries.
- Bill Kornrump motioned to transfer \$100,000 from the General fund to the Capital Improvement Fund and \$50,000 to the Electric Capital Fund. Second by Deb Marto. All ayes, motion carries.
- Bill Kornrump motioned to transfer \$100,000 from the Sewage Agency Fund to the Sewer Capital Fund. Second by Lisa Petrosky. All ayes, motion carries.

Health and Welfare – Deb Marto

- Mr. Turner, has submitted his monthly reports to Council. Mr. Turner will give an update and any requests for action from Council. The Borough won two cases at the magistrate resulting in two \$1,000 fines.
- Deb Marto motioned to authorize the Engineer to submit the 2025 Waste Load Management Report to ALCOSAN. Second by Lisa Petrosky. All ayes, motion carries.
- Deb Marto wished everyone a Merry Christmas or Happy Holidays.

Electric – Tom Dick, Jr.

- Tom Dick motioned to approve a modified version of the Utility Winter Moratorium suspending electric shut offs from December 15, 2025 through March 1, 2025. Council will have the discretion to lift this moratorium at a future meeting if they see fit. Second by George Toth. All ayes, motion carries.
- **Tom Dick motioned to pass Resolution 22-2025 to Authorize the Execution of a Master Service Agreement with American Municipal Power, Inc. (“AMP”). Second by Deb Marto. All ayes, motion carries.**

Public Safety – Jim Rullo

- **Jim Rullo motioned to pass Ordinance 1061 Amending Ordinance 1002 known as the Public Safety Fee, raising the Public Safety Fee from \$5.00 to \$7.00 and including a provision to make future changes by resolution. Second by George Torh. All ayes, motion carries.**
- Jim Rullo motioned to advertise for full time Police Officers. Second by George Toth. All ayes, motion carries.
- Jim Rullo wished everyone a Merry Christmas and Happy New Year.

Solicitor’s Report

- Wish everyone a Merry Christmas and happy new year

Engineer’s Report

The Engineer reported that they are happy with the projects on Brinton Ave project and with what Liberoni has done.

Jet Jack is doing a good job on the sewer project.

Grant awards should be announced soon. Jewell Way final design is at the Conservation District. We currently have 11 Grant applications in and are waiting to hear results.

Borough Manager’s Report

Account Balances

Capital Improvement Account - \$333,406.51

Electric System Capital Improvement Account - \$156,586.01

Local Grant Dirty Camp Fund - \$73,178.58

Sewer Capital Improvement Fund - \$901,212.01

Public Safety Fund - \$96,587.02

Liquid Fuels \$17,837.18

Bond Repayment Fund - \$341,436.01

The Year-to-Date Budget to Actual Statements have been presented to Council.

Tax Collector collected \$4,010.54 in November, Total to date \$479,237.52.

Police Chief Report

Lisa Petrosky motioned to Adjourn Second by Deb Marto. All ayes, motion carries.

**Respectfully Submitted
Michael Bolen
Borough Manager**